

Non BS0-18 Funding Request Checklist

Command Endorsement

Signed Request from Service Member

Conference Fee Payment Receipt (PDF)

Bank/Credit card statement showing the payment transaction (PDF)

BUMED Conference Approval Note (if applicable)

BUMED Attendance Roster or Conference Attendance Roster

TMCA Signed by Service Member (Only for Non-DOD Sponsored Conferences)

Conference Brochure

NMLPDC is more capable of funding requests in a timely manner when a complete request is submitted.

If documents are missing in your funding request, please indicate in your initial funding request email to

usn.bethesda.navmedleadprodevcmd.mbx.nmpdc-cme-funding@health.mil

- 1. What document is missing?**
- 2. When NMLPDC may expect to receive the missing document.**